



**Alliance Aviation are pleased to announce that we are now hiring a Finance Executive for our South Dublin office and are inviting applications from experienced candidates.**

**Job Details**

**Job Title:** Finance Executive  
**Location:** South Dublin  
**Hours:** 9am to 5pm Monday to Friday

**Responsibilities:**

- Complete payments and control expenses by receiving, processing, verifying, and reconciling invoices and bank accounts
- Charge expenses to accounts and projects by analysing invoice/expense reports; recording entries
- Reconcile receivable and payable ledgers on a weekly basis
- Liaise with the company bank for urgent payments and SWIFT requests
- Pay employees by receiving and verifying expense reports
- Maintain accounting ledgers by verifying and posting account transactions and reconciling the same
- Participation in monthly management reports
- Ongoing development and review of internal controls and processes

**Requirements:**

Must have minimum 4 years relevant experience.

**Deadline:**

Interested candidates should send their CV to [hr@alliancegroup.aero](mailto:hr@alliancegroup.aero) no later than 9<sup>th</sup> January 2026